

Vendor List

Wedding of _____

Number of Vendor Entrees: _____

Music: _____ **# of vendors** _____

Additional Items: _____

Live Musician? Y N (If yes, circle what time: Ceremony Cocktail Reception)

Ceremony Music? Y N Contact: _____

Insurance? Y n/a Preferred Phone #: _____

* Your Maitre D will discuss all timeline details with your entertainment company the day of the wedding. We will also retrieve your introductions order, timing of speeches, parent dances etc. from them, as you will be discussing all details with the DJ/band at your final meeting with them. For timing questions , DUET PLATE IS PRE-PLATED, ENTREES ARE SERVED 1.5 HRS INTO RECEPTION, DESSERT IS SERVED 1 HOUR BEFORE THE END. We will handle the rest!

Limousine/ Transport: _____

Bride Drop Off _____ Groom Drop Off _____

Contact: _____

Insurance? Y n/a Preferred Phone #: _____

Photography: _____ **# of vendors** _____

Arrival Time: _____ Videography _____

Drone _____

Contact: _____

Insurance? Y n/a Preferred Phone #: _____

Florist: _____

Additional Items: _____

Number of Tables: _____ Contact: _____

Insurance? Y n/a Preferred Phone #: _____

Cake: _____ **Additional Items:** _____

Contact: _____ Phone #: _____

Officiant: _____

Contact Phone Number: _____ Arrival Time: _____

Vendor List

Wedding of _____

Planner: _____ # of vendors _____

Additional Items: _____

Additional Timeline Paperwork Reviewed Y N Attended Final Meeting Y N

Insurance? Y n/a Preferred

Contact: _____ Phone #: _____

Hotel Locations: _____

Contact: _____

Phone #: _____

Additional Vendor _____ # of vendors _____

Arrival Time: _____

Insurance? Y n/a Preferred

Contact: _____

Phone #: _____

Additional Vendor _____ # of vendors _____

Arrival Time: _____

Insurance? Y n/a Preferred

Contact: _____

Phone #: _____

Additional Vendor _____ # of vendors _____

Arrival Time: _____

Insurance? Y n/a Preferred

Contact: _____

Phone #: _____